

Fremont Public Library District
Regular Monthly Board Meeting
April 21, 2016

1.0 Call to Order

President McCue called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:06 p.m. on Thursday April 21, 2016. Trustee Armstrong will be secretary pro tem in Trustee Hoenigs absence.

2.0 Roll Call

Trustees Present: Sarah Armstrong, Carol Mallquist, Tim McCue, Jenny Ross, and Marla Wolf. Ken Erickson arrived at 6:09.

Also Present: Scott Davis, Director; Becky Ingram, Assistant Director; Susan Kruse, Recording Secretary

Absent: Steve Hoenig

3.0 Approve Agenda

Trustee McCue made a motion to approve the agenda for the Fremont Public Library monthly board meeting dated April 21, 2016 seconded by Trustee Mallquist. One addition to the agenda was update added under Directors report. The motion passed as amended by voice vote.

4.0 Concerns of the Public – No Public

5.0 Correspondence

1. Secretary Of State Jesse White awarded FPLD the 2016 Illinois Public Library Per Capita Grant for \$28,906.10. The grant was funded at a partial rate of .77085 per resident.
2. Unique Management Services - Due to a change in federal law governing credit reporting, effective June 15, 2016 they cannot report to a credit agency if a patron has outstanding materials, fines, or other fees.
3. Constellation Energy, owned by Exelon, announced regulation changes that will increase the cost of energy starting in June 2016.
4. Thank you card from Ogilvie Public Library for our donation to them of surplus computer carrels and task chairs.
5. Illinois Dept. of Revenue reported a misallocation of the Personal Property Replacement Tax (PPRT) after a recent tax system modernization. Approximately 6,500 taxing districts are affected. Overpayments will be made through reductions of future PPRT.

6.0 Secretary's Report

6.1 Trustee Armstrong made a motion to approve minutes of regular monthly Board meeting of March 17, 2016, seconded by Trustee Wolf. The motion passed by voice vote.

6.2 Trustee Armstrong made a motion to approve Closed Session minutes of March 17, 2016 seconded by Trustee Mallquist. The motion passed by voice vote.

7.0 Finance/Treasurer's Report

7.1 Trustee Mallquist presented the Finance Report for March 2016 for review. Trustee McCue commented on the status of the budget. We are three quarters of the way through the fiscal year and under budget. Director Davis reported The IL Funds interest rates have surpassed our local bank after 10 years.

7.2 Trustee Mallquist made a motion to approve Lists of Checks for April 2016 and to authorize the payment of bills and salaries, and to make transfers, seconded by Trustee Ross. Roll was called and the motion passed.

Yes: Erickson, Mallquist, McCue, Armstrong, Wolf, and Ross

Absent: Hoenig

7.3 Levy certification - Director Davis certified the tax levy for FY2016-17. The operating revenue has increased by approximately \$53,000 from last fiscal year. Director Davis explained to Trustee's how the tax levy is calculated.

A special tax distributions was received of \$259.56 due to property recently sold by the County.

8.0 Policy/Planning

Asst. Director Ingram reported on the updated Strategic Plan task list. Youth Services remodel is mostly complete. Conversion of the computer lab is slated for FY 2016-17 reusing the area as a modular space. Incorporated into the Strategic Plan task list is the Director's quarterly capital project goals.

9.0 Personnel

9.1 Two long time employees, Joanne Chiarella and Barbara Sullivan are retiring. Joanne's position as Teen Librarian will be filled by current youth librarian Christina Garcia. In turn, Cristina's position as story time librarian will be filled with a new hire. In addition, Youth Services also added two part time positions. Barb's position in circulation will be re-evaluated.

10.0 Physical Facilities

Nearing the end of the renovation project. Outside bollard light replacement is still being researched; the humidifier needs replacement; and most staff offices have been painted.

11.0 Board President's Report

11.1 Volunteer luncheon was outstanding. AARP tax services nationwide did 1.6 million tax returns and in Lake County 4,000 this season.

Discussion took place regarding new software from Sirsi called Blue Cloud, which is used to analyze collection data. This analytical software will help with collection development, staffing needs, and other areas of library management.

Quarterly staff department presentations to the Board will resume in May.

12.0 Library Director's Report

The U.S. Dept. of Labor proposes to increase the minimum salary level for white collar workers to \$50,440 per year by the end of 2016. Employers may elect to increase salary levels to meet the newly-established minimum or convert salaried employees to hourly. If this does pass, it is going to affect the majority of full time librarians in the library.

Area News: Jewel is opening another store where the old Dominick's was , Medline corporate office is moving to Northfield, lawsuit against SAIA trucking facility is still ongoing, Lake County Forest Preserve bought 20 additional acres of land in the Fremont district.

Thanks to the Friends of Fremont Library for purchasing the micro film reader. Also, thanks to the Vath family for their generous donation, in memory of Jan Vath, for the purchase of the LEGO table and Puppet Theater.

LACONI Trustee banquet is Friday May 13 with guest speaker Gene Ambaum.

Discussion took place regarding the library doing an amnesty program at the request of a patron. The Board is in favor of the library investigating different methods of handling such programs.

The quarterly Staff in Service day is tomorrow with a speaker. In the afternoon staff will be picking up trash for Adopt A Highway followed by department meetings.

12.1 TIF update: Village of Mundelein is creating a new TIF district and will retire certain portions of the existing TIF. The village will hold a meeting in May to provide more details.

12.2 Library Director Davis has been nominated to serve on the Illinois Library Association's Public Policy Committee. It is a three year term with a monthly meeting in Burr Ridge.

13.0 Adjournment

Trustee McCue made a motion to adjourn at 7:42 p.m. seconded by Trustee Mallquist. The motion passed.

Approved 05/19/16
/s/Steve Hoenig, Secretary
FPLD Board of Library Trustees